



ଓଡ଼ିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିଡ.

ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

Regd. Office: Janpath: Bhubaneswar-751022.

Telephone: (0674) 2540051 (EPABX), Website: www.optcl.co.in

CIN:U4102OR2004SGC007553

Advt. No. HR- SC&O - I - 02/2019 - 23567 / Dated, 21.10.2019

ADVERTISEMENT FOR CONTRACTUAL ENGAGEMENT

OF RETIRED OAS OFFICERS AS LAND OFFICER / OSD (LAND)

Name of the PSU	Odisha Power Transmission Corporation Limited	
Position (Contractual)	LAND OFFICER (One No.)	OSD (Land) (Two Nos.)
Consolidated Remuneration	Rs. 35,000/- (Rupees Thirty Five thousand) only per month	Rs. 25,000/- (Rupees Twenty Five thousand) only per month

1. **Company profile:**

Odisha Power Transmission Corporation Limited (OPTCL), is one of the largest state owned power utility in the country, engaged in the business of transmission of electricity in the State of Odisha. The present asset value of the Corporation is about Rs. 4500 Crores. It's registered and Corporate Office is at Bhubaneswar, Odisha.

2. **Post:**

Sl No.	Position (Contractual)	Post	Job Description & Responsibilities
1	LAND OFFICER	Retired OAS Officers will be engaged as Land Officer (One no.) at its Corporate Office, OPTCL, Bhubaneswar.	a) To formulate policy guidelines and SoP for land acquisition, resolving Row issues, compensation for land in consonance with laws of the land. b) To monitor, supervise and review the works of the OSD (Land) posted at different zones in the field offices at regular time intervals. c) To co-ordinate and liaise with all stakeholders such as State Govt., District Administration, to handle land acquisition, RoW matter and law and order situation. d) Ensure timely deposit of all taxes and duties and filing of statutory returns to the concerned agencies.

			<p>e) Monitoring and supervision including allotment of Corporations quarters initiation, initiation of eviction proceedings in case of unauthorized occupation.</p> <p>f) Maintenance of land records, asset register, title of deeds and record of rights of OPTCL land properties.</p> <p>g) Any other work relating to Land and Estate matter of the corporation as may be assigned by the management from time to time.</p>
2	OSD (Land)	Retired OAS Officers (Two Nos.) will be engaged at different zones for zone-wise supervision of work and their Headquarters will be fixed at Rayagada, Berhampur, Bhubaneswar & Sambalpur.	<p>a) To look after the land related works.</p> <p>b) Correction of Record of Rights and other estate activities of OPTCL.</p> <p>c) Site inspections on related land development proposals, zoning or plans as required.</p> <p>d) Shall advice, help and monitor regarding matters related to change of revenue record/mutation of land in favour OPTCL.</p> <p>e) Interaction /co-ordination/ liaising with Revenue and other Departments of Government, General public in OPTCL matters.</p> <p>f) Shall also be responsible for any other jobs that are assigned as per requirement of OPTCL.</p>

3. Eligibility Conditions:

- a) Retired OAS officer (not above the age of 63 years), having good service records and who are physically fit will be eligible to apply.
- b) The applicants should have adequate experience in land acquisition matters and should have worked as Tahasildar and Land Acquisition Officer, at least for a period of two (2) years.
- c) Officers against whom departmental proceedings or criminal cases are contemplated or pending or who have been penalized for misconduct during the last five years preceding to their retirement will not be considered for engagement.

4. Selection Process:

Selection will be made through personal interview by a Selection Committee.

5. Tenure, Terms & Conditions:

- a) The engagement will be initially for a period one year. The engagement may be extended further depending upon satisfactory performance and requirement of OPTCL.

- b) Date of Birth entered in the High School Certificate or equivalent certificate issued by the concerned Board/ council will only be accepted.
- c) He will not be entitled for Dearness Allowance or any other Special Pay or Allowance, over & above the consolidated remuneration.
- d) During the period of contractual engagement, he will be entitled to get Traveling Allowance for approved tours in line with the Corporation's prevailing norms.
- e) He will be entitled for mobile reimbursement of Rs. 1000/-per month or CUG SIM to be provided by the Corporation.
- f) Wherever required, free accommodation will be provided in the residential colony of the Corporation.
- g) This is a full time appointment, hence the appointee shall not accept any other appointment paid or otherwise.
- h) The engagement can be terminated at any time by the Corporation giving one month notice, if performance found to be unsatisfactory. However in cases of any misconduct including but not limited to misappropriation, negligence or causing loss to the Corporation engagement can be terminated without any prior notice.
- i) The Land Officer / OSD (Land) will be eligible for 10 days of casual leave in a calendar year & will not be carried forward to subsequent years. In case of engagement during mid of the calendar year this leave shall be reduced proportionately. No payment in lieu of unutilized leave will be paid at the end of expiry of contractual period.

6. Procedure to Apply

The interested candidates may apply along with the following documents:
(i) Bio-data in the enclosed format (ii) copy of all certificates in support of age, qualification and experience (self-attested) (iii) 2 nos. of recent passport size colour photographs. The envelope containing application should be superscribed as" **Application for Engagement as Land Officer / OSD (Land) in OPTCL**" and addressed to **Chief General Manager (HRD), Odisha Power Transmission Corporation Ltd., Janpath, Bhubaneswar - 751022**, so as to reach on or before **10.11.2019 (05.00 P.M)**. The application should be sent by Speed Post / Regd. Post / Courier Service only. OPTCL shall not be responsible for any postal delay / wrong delivery / loss in transit. The application received after due date or incomplete applications or applications of ineligible candidates will be rejected without any further correspondence. Candidates who wish to apply for both the posts should apply separately for each post.

Sd/-

GM (HRD)

BIO-DATA



- 1. Application for :
- 2. Name of the candidate :
- 3. Date of Birth :
- 4. Communication Address :

- 5. Mobile No./ Landline No :
- 6. E-Mail Id :
- 7. Permanent Address :

- 8. Educational Qualification :

Exam. Passed & Year	Institution	Board / Council / University	Division / Class

- 9. Details of experience :

Sl No.	Name of Organization	Post Held	Period		Basic Salary
			From	To	
1					
2					
3					
4					

10. Is there any Civil / Criminal /Vigilance case / disciplinary Proceeding pending / contemplated against you or you have been penalised for misconduct during the period up to five years preceding to your retirement? If yes , furnish details:

I hereby declare that the above information is true to the best of my knowledge and belief. It is understood and agreed that any misrepresentation / suppression of information will render liable for cancelation of my candidature any stage / termination from engagement forthwith, without notice.

Date :

Place:

Signature of the Candidate