



ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Govt. of Odisha Undertaking)

REGD. OFFICE: JANPATH: BHUBANESWAR-751022

(120)

No.AW-LW-II-03/2000(Pt.)/

4056

/ Dated, 03.03.2017

To

All Chief General Managers/
All Senior General Managers/
All General Managers /
All Dy. General Managers /
All Asst. General Managers /
All Managers (Electrical) & Telecommunication of field units & corporate office of OPTCL.
Superintending Engineer,(Civil) Civil Works Circle, Bhubaneswar/
Executive Engineer, (Civil) Civil Works Divn., Bhubaneswar / Burla.

Sub:- Grant of Special Casual Leave to the members of the Odisha Power Transmission Engineers' Association.

Sir,

In inviting reference to the above, I am directed to intimate that the Management of OPTCL have been pleased to grant Special Casual Leave for one day i.e on 08.03.2017 to the members of the Odisha Power Transmission Engineers' Association, Bhubaneswar who are posted in Bhubaneswar or within 150 Kms. from Bhubaneswar and two days of Special Casual Leave i.e. on 07.03.2017 to 08.03.2017 to the Engineers who are posted beyond 150 Kms from Bhubaneswar to attend the 17th Annual General Body Meeting of the Association for the year 2017-2018 scheduled to be held on 08.03.2017 at Bhubaneswar.

All the Circle heads / Divisional heads / the controlling authority of Corporate office are requested to ensure that participation of any member should not be detrimental to the office work of the organisation. No T.A. & D.A. shall be allowed to attend the meeting. The above leave shall not be applicable to the Diploma Engineers.

The members of the Association, who desire to attend the above General Body Meeting, shall have to obtain prior permission from the Competent Authority for grant of Special Casual Leave.

Yours faithfully,

Memo No. 4057⁽⁴⁾ / Dated, 03.03.2017
Copy submitted to the Sr. P.S. to CMD, OPTCL / P.S. Director (HRD) / P.S. to Director (Finance) / P.S. to Director (Commercial) for kind information of CMD and Director.

Memo No. 4058 ✓ / Dated, 03.03.2017
Copy forwarded to the DGM(I.T), OPTCL Hqrs. Office, Bhubaneswar for information and necessary action. He is requested to upload this circular in OPTCL Web site.

Memo No. 4059 / Dated, 03.03.2017
Copy to the General Secretary, Odisha Power Transmission Engineers' Association, Bhubaneswar for information with reference to his letter dated, 23.02.2017.

GENERAL MANAGER (HRD) I.R.

✓ MMD
3/3/17