



ଓଡ଼ିଶା ବିଦ୍ୟୁତ୍ ଶକ୍ତି ସଂଚାରଣ ନିଗମ ଲିଡି. ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Government of Odisha Undertaking)

Regd. Office: Janpath: Bhubaneswar-751022.

Telephone: (0674) 2540051 (EPABX), Website: www.optcl.co.in

CIN:U4102OR2004SGC007553

Advt.No. AW-MPPR-02/2017 - 16056

/ Dated, 24.07.2019

Name of the PSU	Odisha Power Transmission Corporation Limited
Position (Contractual)	Chief Security Officer (CSO)
Consolidated Remuneration	Rs. 30,000/- (Rupees Thirty thousand) only per month

1. **Company profile:**

Odisha Power Transmission Corporation Limited (OPTCL), is one of the largest state owned power utility in the country, engaged in the business of transmission of electricity in the State of Odisha. The present asset value of the Corporation is about Rs. 4500 Crores. It's registered and Corporate Office is at Bhubaneswar, Odisha.

2. **Job description & responsibilities:**

- Plan and ensure execution of security arrangements as required by OPTCL.
- To look after all security arrangements in the premises of OPTCL.
- To supervise and control the work of security personnel.
- To assist the OPTCL authorities in maintaining law and order.
- To investigate into thefts and other issues in field units of OPTCL.
- To provide intelligence reports to the management.
- To attend all emergencies and advise corrective measures.
- To maintain liaison with the Police and District Authorities regarding law and order problems.
- To assist the OPTCL Authorities in day to day functioning i.e. eviction of unauthorized occupants / intruders in different premises of OPTCL across the state.
- To facilitate installation of tower and stringing of transmission lines of OPTCL, coming within right of way, in coordination with district administration officers like Tahsildar, Sub-Collector, Collector and Police authority.
- Any other assignment entrusted from time to time.

3. **Eligibility Conditions:**

- Retired Police Personnel (not below the rank of DSP and not above the age of 63 years), having good service records and who are physically fit will be eligible to apply.

- b) Officers against whom departmental proceedings or criminal cases are contemplated or pending or who have been penalized for misconduct during the last five years preceding to their retirement will not be considered for engagement.

4. Selection Process:

Selection will be made through personal interview by a Selection Committee.

5. Tenure, Terms & Conditions:

- a) The engagement will be initially for a period of two years. The engagement may be extended further depending upon satisfactory performance and requirement of OPTCL.
- b) The candidate selected will be engaged as Chief Security Officer (CSO) (on contractual basis on a fixed consolidated remuneration of Rs.30, 000/- (Rupees Thirty thousand only) per month.
- c) During the period of contractual engagement, he will be entitled to get Traveling Allowance for approved tours in line with the Corporation's prevailing norms.
- d) He will be entitled for reimbursement of mobile call charges as per policy.
- e) If required, accommodation will be provided in the residential colony of OPTCL subject to availability.
- f) The engagement can be terminated at any time by the Corporation giving one month notice, if performance found to be unsatisfactory. However in cases of any misconduct including but not limited to misappropriation, negligence or causing loss to the Corporation engagement can be terminated without any prior notice.

6. Procedure to Apply

The interested candidates may apply to the undersigned along with the following documents: (i) Bio-data in the enclosed format (ii) copy of all certificates in support of age, qualification and experience (self-attested) (iii) 2 nos. of recent passport size colour photographs. The envelope containing application should be super-scribed as "**Application for Engagement as CSO (Chief Security Officer) in OPTCL**" and addressed to **Sr. General Manager (HRD), Outsourcing, Odisha Power Transmission Corporation Ltd., Janpath, Bhubaneswar - 751022**, so as to reach on or before **05.08.2019 (5.00 PM)**. The application should be sent by Regd. Post / Courier Service only. OPTCL shall not be responsible for any postal delay / wrong delivery / loss in transit. The application received after due date or incomplete applications or applications of ineligible candidates will be rejected without any further correspondence.

Sd/-

Sr.GM (HRD)

BIO-DATA

1. Application for : **Chief Security officer (CSO)**
2. Name of the candidate :
3. Date of Birth :
4. Communication Address :

5. Mobile No./ Landline No :
6. E-Mail Id :
7. Permanent Address :

8. Educational Qualification :

Exam. Passed & Year	Institution	Board / Council / University	Division / Class

9. Details of experience :

Sl No.	Name of Organization	Post Held	Period		Basic Salary
			From	To	
1					
2					
3					
4					

10. Is there any Civil / Criminal /Vigilance case / disciplinary Proceeding pending / contemplated against you or you have been penalised for misconduct during the period up to five years preceding to your retirement? If yes , furnish details:

I hereby declare that the above information is true to the best of my knowledge and belief. It is understood and agreed that any misrepresentation / suppression of information will render liable for cancelation of my candidature any stage / termination from engagement forthwith, without notice.

Date :

Place:

Signature of the Candidate